

**A REGULAR MEETING
BERKS-MONTGOMERY MUNICIPAL AUTHORITY
JUNE 22, 2020**

A Regular Meeting was held via a Zoom video conference on June 22, 2020 at 7:00 PM EDT. Notice that the meeting was to be held electronically was advertised in The Mercury on June 13, 2020. The following members were present:

D. Biehl	A. Stauffer
M. Toepel	S. Carpenter
P. Donovan	

Also present:	J. Karver	G. Moser
	K. Showalter	L. Christy
	G. Unger	C. Leister

Upon a motion by Mr. Toepel, seconded by Ms. Carpenter and unanimously adopted, it was resolved to approve the minutes of the meeting held May 26, 2020.

PUBLIC COMMENT:

There was no public comment.

PLANT REPORT:

Mr. Christy presented the Plant Report. He reported on several maintenance items.

OFFICE REPORT:

Ms. Leister presented the Office Report.

AUTHORITY MANAGER REPORT:

Mr. Moser presented the Authority Manager Report.

Mr. Moser reported at this time Mr. Hallman is not pursuing connecting his property at 103 Buchert Road to BMMA's system.

Mr. Moser reported the Developer's Checklist that is used as a guide for developers and BMMA required revisions. Mr. Moser is recommending the Board adopt the revised Developer's Checklist as presented. A resolution is required.

Mr. Moser reported the Standard Construction Details used by BMMA and SDE to communicate accepted construction practices to developers, contractors and plumbers required revisions and additions. Mr. Moser is recommending the Board adopt the revised Standard Construction Details as presented. A resolution is required.

Mr. Moser recommended accepting the proposed terms of engagement letter for the FY2020 financial audit submitted by Barbara Akins, CPA. The fee proposed is 2% higher than last year. A resolution is required.

Mr. Moser reported Doug Rauch contacted him on June 1 regarding a problem with the 2020 bond offering. The 2014 bonds were not redeemed on April 1 as specified and an interest payment of \$16,610.25 was due immediately. After further discussion, Mr. Karver recommended BMMA initiate the payment to avoid additional interest with the understanding the amount would be recovered from the underwriters, bond counsel and/or trustee. To date, BMMA has not received reimbursement of the \$16,610.25. The Board instructed Mr. Karver to contact Doug Rauch and inform him BMMA wants reimbursement of the full amount by Friday June 26, 2020.

Mr. Moser reported SDE surveyed the area and developed a repair plan for the Morysville MH 96 Stabilization project. The plan requires Berks County Conservation District approval. SDE prepared the necessary application which needs to be approved before bids for the work can be obtained. An application fee of \$625 applies. Also, the solicitor will need to prepare an easement agreement with George Gibson at 48 Mill Street to access the location. A resolution is required.

Mr. Moser reported one of the Muffin Monster grinders in the number 1 comminutor building is worn to the point that it requires a rebuild or replacement of the grinder mechanism (the unit has been in operation since 2010). The replacement cartridge cost from the manufacturer is \$24,732.19 (CoStars purchase price). The total cost of the replacement cartridge and installation is \$26,592.19 (proposals were obtained from two contractors for the installation). As an alternative, pricing for a new Franklin Miller unit is in excess of \$49,000. A resolution is required.

Mr. Moser reported the repair at 48 Ironstone Drive was completed June 16. Mr. Moser will contact the homeowner regarding the invoice from the plumber and when the first payment on the payment plan will occur.

Mr. Moser reported construction of the sewer line at 21 Lane Road was completed June 11 and the property is now connected. The system will be private until another connection occurs. Eighteen month maintenance period will end in December 2021.

Mr. Moser provided a SCADA system update. Keystone Engineering prepared a proposal for phase one at a cost of \$386,266. SDE and Mr. Moser will review the proposal.

Mr. Moser reported Board of Standards approval is still required for Stafy 2.

Mr. Moser reported he was told Country View has been purchased by Keystone Homes from Wayne Rosen.

REPORTS OF OFFICERS & COMMITTEES:

SECRETARY:

Mr. Donovan reviewed the list of correspondence.

SOLICITOR:

Mr. Karver had no report.

TREASURER:

No report.

ENGINEER:

Mr. Showalter presented the Engineers report.

Mr. Showalter reported Escrow Release Request #6 for \$10,957.41 for Zern Tract Phase One was received and reviewed by SDE and he is recommending release of the funds. A resolution is required.

Mr. Showalter reported SDE prepared a Final Certificate of Flow letter for the sewer lines within Phase One of Zern Tract.

Mr. Showalter requested authorization for the Solicitor to prepare the Bill of Sale for Zern Tract Phase One. A resolution is required.

Mr. Unger provided an update on the GIS project. The field work is coming along very well, should have something to show the Board in the next month or two.

Mr. Unger reported the Notice of Award letter was sent to WesTech and shop drawings are being prepared for the digester cover replacement.

RESOLUTIONS & DISCUSSIONS:

Upon a motion by Ms. Carpenter, seconded by Mr. Stauffer, and unanimously adopted, it was:

RESOLVED: That the Board adopts the revised Developer's Checklist as presented.

Upon a motion by Mr. Donovan, seconded by Mr. Toepel, and unanimously adopted, it was:

RESOLVED: That the Board adopts the revised Standard Construction Details as presented.

Upon a motion by Ms. Carpenter, seconded by Mr. Toepel and unanimously adopted, it was:

RESOLVED: That the Board accepts the terms of engagement for the FY2020 financial audit submitted by Barbara Akins, CPA.

Upon a motion by Mr. Stauffer, seconded by Mr. Donovan, and unanimously adopted, it was:

RESOLVED: That the Board approves remitting the Berks County Conservation District Application and \$625 fee and authorizes the Solicitor to prepare the easement agreement for 48 Mill Street for the Morysville MH 96 Stabilization project.

Upon a motion by Ms. Carpenter, seconded by Mr. Stauffer, and unanimously adopted, it was:

RESOLVED: That the Board authorizes purchasing and installing a replacement cartridge for the Muffin Monster grinder in the number 1 comminutor building at a cost of \$26,592.19.

Upon a motion by Ms. Carpenter, seconded by Mr. Toepel, and unanimously adopted, it was:

RESOLVED: That the Board approves Escrow Release Request #6 for \$10,957.41 for Zern Tract Phase One.

Upon a motion by Mr. Toepel, seconded by Mr. Stauffer, and unanimously adopted, it was:

RESOLVED: That the Board authorizes the Solicitor to prepare the Bill of Sale for Zern Tract Phase One.

Upon a motion by Mr. Donovan, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board authorizes the payment of \$81,632.72 for the bills as presented.

The meeting was adjourned at 8:01 PM.

Respectfully submitted,

Christine L. Leister