

**A REGULAR MEETING
BERKS-MONTGOMERY MUNICIPAL AUTHORITY
FEBRUARY 28, 2022**

A Regular Meeting was held at the Administration Building on February 28, 2022 at 7:00 PM EST with the following members present:

P. Donovan	S. Carpenter
K. Corson	D. Biehl
A. Stauffer	M. Toepel

Also present:	J. Karver	L. Christy
	K. Showalter	C. Leister
	L. Farmer	

Upon a motion by Ms. Carpenter, seconded by Mr. Toepel and unanimously adopted, it was resolved to approve the minutes of the meeting held January 24, 2022.

PUBLIC COMMENT:

There was no public comment.

PLANT REPORT:

Mr. Christy presented the Plant Report.

Mr. Christy reported we had a violation for exceeding the daily maximum for alum total at WSC for the January reporting period. He is looking into using another chemical, PAC (poly-aluminum chloride), to replace alum.

Mr. Christy reported BMMA televised the newly installed gravity line for the 2021 Sanitary Sewer Replacement Grant project.

Mr. Christy requested Board approval to purchase two new flow meters at a cost of \$7,676.50. These meters will replace old, worn-out meters. He needs five additional new flow meters to replace others and requested approval to obtain a pricing quote for those five. A resolution is required.

OFFICE REPORT:

Ms. Leister presented the Office Report. The status of the severely delinquent accounts was reviewed. Water service to 432 Mill Street has been terminated for several years and we are no longer able to reach the contact person. Following discussion, the Board made the decision to stop charging quarterly sewer rental charges and lien the property for the entire past due balance. A resolution is required.

AUTHORITY MANAGER REPORT:

Mr. Farmer presented the Authority Manager Report.

Mr. Farmer reviewed two lining options for Water Street repairs. The preferred solution is the fiberglass/UV light-cured lining. Mr. Showalter stated grouting should be done along with the slip lining. After further discussion, the Board authorized SDE to prepare bid documents for grouting and lining the Water Street line with the understanding that the repaired line will accommodate the flow from Earl Township if necessary. A resolution is required.

Mr. Farmer reported Berks County is accepting applications for American Rescue Plan (ARP) grants, application deadline is March 31. Funding will cover 25% of the project cost. After further discussion, the Board authorized Mr. Farmer to prepare an ARP grant application for the Water Street project. There was

also discussion about the Henry Avenue (MH 49 to MH 31) shovel-ready project. The Board authorized SDE to prepare bid documents and Mr. Farmer to prepare an ARP grant application for the Henry Avenue project. Resolutions are required.

Mr. Farmer reviewed the semi-annual Morysville Corrective Action Plan update prior to submitting to DEP.

Mr. Farmer reported a new homeowner assistance program was launched on February 1, PA Homeowner Assistance Fund (PAHAF). The program supports homeowners who were financially impacted due to the pandemic. In order for BMMA to participate, an Agreement for Direct Deposit of Automated Clearing House Payments must be completed and returned to PAHAF. A resolution is required.

Mr. Farmer reported the request for alum bids was advertised in The Mercury and requests were emailed to chemical suppliers. Bids are due March 28 by 3:00 PM.

Mr. Farmer reported the maintenance period for the 21 Lane Road connection expired in December 2021. The remaining escrow balance was returned to the homeowner and was included in the January bills.

Mr. Farmer reported escrow of \$1,162.35 was returned to the former developer, Andrea Construction Inc. for the 400 Gilbertsville Road (now Oakmill Subdivision) project and is included in the bills. Escrow is still in place for the current developer, Chatham Creek LLC.

Mr. Farmer reported BMMA is eligible to join a class action suit against Zoom. The award is projected to be approximately \$25 per participant. The Board had no interest in joining the class action suit.

Mr. Farmer reported an amendment to the BMMA Deferred Compensation Retirement Plan and Trust and a resolution adopting the amendment is requested by Delaware Valley Retirement to update the Plan Trustees to match the current Board members. A resolution is required.

An update was provided on 1013 Reading Avenue (Plaza Azteca). SDE received preliminary design plans for the proposed force main. The Solicitor prepared a draft Sewer Service Agreement for Plaza Azteca only.

Mr. Farmer reported he will have three bids for the internet upgrades for the March 28 meeting.

Mr. Farmer reported the annual usage review for commercial properties was completed. 5 properties received notices that additional EDUs were required based on their 2021 consumption:

Account BE032 – Larry and Stacey Moser, 173 W. Spring St., needs 1 EDU. Intend to remove beauty shop equipment and change from home commercial to residential.

Account NH02 – New Hanover Township, Sassamansville Fire Co., needs 1 EDU. No response.

Account Z042 – Frecon Farms, 501 S. Reading Ave., needs 1 EDU. Mr. Farmer is working with the owner to ensure accurate location of meters, anticipate monitoring.

Account Z197 – Boyertown Children’s Center, 500 Sweinhart Rd., needs 1 EDU. No response.

Account Z270 – McDevitt Realty, 429 Hoffmansville Rd., needs 1 EDU. No response.

REPORTS OF OFFICERS & COMMITTEES:

SECRETARY:

Mr. Stauffer reviewed the list of correspondence.

SOLICITOR:

Mr. Karver reported he prepared documents to assign the Stafy II Easement Agreement to BMMA. A resolution is required.

TREASURER:

No report.

ENGINEER:

Mr. Showalter presented the Engineers report.

Mr. Showalter reported SDE reviewed revised plans for Kelly Acres and prepared a draft review letter.

Mr. Showalter reported SDE issued a Partial Certificate of Flow letter for Zern Phase 2. Vacuum testing of manholes needs to be done and manhole inserts need to be installed.

Mr. Showalter reported construction was started on Oakmill Subdivision.

Mr. Showalter reported SDE prepared a Change Order for the Digester Cover Replacement project. The final contract price was adjusted for withholding \$1,960.00 for payment BMMA made to Twifford Electrical Services for additional work required due to the faulty level control display unit. A resolution is required.

Mr. Showalter provided an update on the Pump Station #2 Grinder project. Construction is complete and SDE prepared a Certificate of Substantial Completion. Payment Application #2-Final for \$14,550.00 was received and reviewed by SDE and he is recommending payment. Payment is included in the list of bills. A resolution is required.

Mr. Showalter provided an update on the 2021 Sanitary Sewer Replacement Grant project. This project is considered substantially completed with final permanent restoration to be completed by April 30, 2022. SDE prepared a Certificate of Substantial Completion. Payment Application #1 for \$92,837.80 was received and reviewed by SDE and he is recommending payment. Payment is included in the list of bills. SDE also prepared CFA Grant Payment Request for \$110,805.73. A resolution is required.

Mr. Showalter reviewed the 2021 Chapter 94 Reports for West Swamp Creek and Morysville. A resolution is required.

RESOLUTIONS & DISCUSSIONS:

Upon a motion by Mr. Stauffer, seconded by Mr. Corson and Mr. Biehl, and unanimously adopted, it was:
RESOLVED: That the Board approves purchasing two new flow meters at a cost of \$7,676.50 and authorizes Mr. Christy to obtain a quote to purchase five additional flow meters.

Upon a motion by Ms. Carpenter, seconded by Mr. Toepel and unanimously adopted, it was:
RESOLVED: That the Board approves to stop charging quarterly sewer rental charges to 432 Mill Street and lien the property for the entire past due balance.

Upon a motion by Mr. Corson, seconded by Mr. Stauffer, and unanimously adopted, it was:
RESOLVED: That the Board authorizes SDE to prepare bid documents for grouting and slip lining the Water Street line with the understanding that the repaired line will accommodate the flow from Earl Township.

Upon a motion by Ms. Carpenter, seconded by Mr. Biehl and unanimously adopted, it was:
RESOLVED: That the Board authorizes Mr. Farmer to prepare an ARP grant application for the Water Street project.

Upon a motion by Mr. Biehl, seconded by Mr. Stauffer, and unanimously adopted, it was:
RESOLVED: That the Board authorizes SDE to prepare bid documents and Mr. Farmer to prepare an ARP grant application for the Henry Avenue project.

Upon a motion by Ms. Carpenter, seconded by Mr. Corson with Mr. Toepel abstaining, and adopted by a majority vote, it was:

RESOLVED: That the Board approves participating in the PA Homeowner Assistance Fund (PAHAF) by submitting the Agreement for Direct Deposit of Automated Clearing House Payments.

3 Aye (Carpenter, Corson, Stauffer) 2 Nay (Biehl, Donovan)

Upon a motion by Mr. Biehl, seconded by Mr. Toepel, and unanimously adopted, it was:

RESOLVED: That the Board approves signing the amendment to the BMMA Deferred Compensation Retirement Plan and Trust and adopting the resolution to update the Plan Trustees.

Upon a motion by Mr. Biehl, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board accepts the assignment of the Stafy II Easement Agreement to BMMA.

Upon a motion by Mr. Stauffer, seconded by Mr. Corson, and unanimously adopted, it was:

RESOLVED: That the Board approves the Change Order for \$1,960.00 for the Digester Cover Replacement project.

Upon a motion by Mr. Corson, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board approves Payment Application #2-Final for \$14,550.00 for the Pump Station #2 Grinder project.

Upon a motion by Mr. Toepel seconded by Mr. Biehl, and unanimously adopted, it was:

RESOLVED: That the Board approves Payment Application #1 for \$92,837.80 and CFA Grant Payment Request for \$110,805.73 for the 2021 Sanitary Sewer Replacement Grant project.

Upon a motion by Mr. Corson, seconded by Mr. Biehl, and unanimously adopted, it was:

RESOLVED: That the Board approves the West Swamp Creek and Morysville 2021 Chapter 94 Reports prepared by SDE.

Upon a motion by Ms. Carpenter, seconded by Mr. Stauffer, and unanimously adopted, it was:

RESOLVED: That the Board authorizes the payment of \$273,227.38 for the bills as presented.

The meeting was adjourned at 8:37 PM to executive session.

Respectfully submitted,

Christine L. Leister