

**A REGULAR MEETING
BERKS-MONTGOMERY MUNICIPAL AUTHORITY
OCTOBER 25, 2021**

A Regular Meeting was held at the Administration Building on October 25, 2021 at 7:00 PM EDT with the following members present:

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| M. Toepel | A. Stauffer |
| P. Donovan | S. Carpenter |
| K. Corson | D. Biehl |

Also present:

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| J. Karver | G. Moser | C. Leister |
| K. Showalter | L. Farmer | |
| G. Unger | L. Christy | |

Upon a motion by Mr. Stauffer, seconded by Ms. Carpenter and unanimously adopted, it was resolved to approve the minutes of the meeting held September 27, 2021.

PUBLIC COMMENT:

There was no public comment.

PLANT REPORT:

Mr. Christy presented the Plant Report.

Mr. Christy reported DEP conducted an onsite inspection at the Swamp Creek plant and no violations were found.

Mr. Christy reported the crack filling and sealcoating project at the Swamp Creek plant was completed on October 11.

Mr. Christy reported the Swamp Creek plant WET test is scheduled for the week of November 1.

Mr. Christy reported he received a proposal from Neal Systems Inc. to purchase and install a turbidity meter for the Morysville treatment plant. The total cost of the quote was \$9,000. A \$2,000 discount was offered lowering the total to \$7,000. A resolution is required.

OFFICE REPORT:

Ms. Leister presented the Office Report. The status of the severely delinquent accounts were reviewed.

AUTHORITY MANAGER REPORT:

Mr. Moser presented the Authority Manager Report.

Mr. Moser reported the Bill of Sale for 443 Congo Road has been signed and the line must be dedicated to the BMMA system. A resolution is required.

Mr. Moser reported the property owner of 285 Congo Road, Randy Mourar, is requesting an EDU so he can proceed with a connection to the new service line for 443 Congo Road. A resolution is required.

Mr. Moser reported a letter was received from the Montgomery County Conservation District advising BMMA that the permit taken out in 2014 for the Pump Station #1 and interceptor upgrade was not closed out. SDE reviewed the files and found the appropriate documents had been filed but the County did not close out the project. SDE submitted a new Notice of Termination form as requested.

Mr. Moser reported a property insurance audit was performed by McKee Risk Management on September 14 and a review letter was received of their findings. BMMA addressed the findings that were identified. A response to the review letter was provided including dates and the action taken to address the findings.

Mr. Moser reported the connection for 438 Congo Road was completed in October.

Mr. Moser reported the connection to the new lateral for 603 N. Reading Avenue was completed October 15.

Mr. Moser reported SDE delivered the desktop computer containing the GIS system to BMMA. Mr. Moser is performing an accuracy review of the collection system data and is 95% complete. Mr. Farmer provided a live presentation of the current system.

Mr. Moser provided an update to the annual usage review for commercial properties since the last meeting. Account Z199 – Adam’s Royal Car Wash, 50 Bartman Ave., needs 4 EDU’s. Plans have not been presented yet.

REPORTS OF OFFICERS & COMMITTEES:

SECRETARY:

Mr. Corson reviewed the list of correspondence.

SOLICITOR:

Mr. Karver had no report.

TREASURER:

No report.

ENGINEER:

Mr. Showalter presented the Engineers report.

Mr. Showalter provided an update on the status of the two shovel ready projects (Gravity Basin Section 2 MH 49 on Henry Avenue to MH 31 on North Reading Avenue and MH 20 on Township Line Road to MH 8B on County Line Road).

Mr. Showalter provided an update on the Digester Cover Replacement project. A minor condensation leak at the membrane cover seal was observed by BMMA staff on October 15 and the issue was reported to WesTech. WesTech was onsite for repairs and did a full inspection. They are working on the final adjustments to the level monitoring system.

Mr. Showalter reported bonds and insurances were received for the 2021 Sanitary Sewer Replacement project. A pre-construction meeting will be scheduled in the near future.

Mr. Unger suggested the Board perform a review of the current tapping fees. He will prepare a proposal to review at the next meeting to prepare the tapping fee review.

RESOLUTIONS & DISCUSSIONS:

Upon a motion by Mr. Biehl, seconded by Mr. Corson, and unanimously adopted, it was:

RESOLVED: That the Board accepts the proposal from Neal Systems Inc. to purchase and install a turbidity meter for the Morysville treatment plant at a cost of \$7,000.

Upon a motion by Ms. Carpenter, seconded by Mr. Stauffer and unanimously adopted, it was:

RESOLVED: That the Board authorizes the acceptance of the deed of dedication for 443 Congo Road.

Upon a motion by Mr. Donovan, seconded by Mr. Corson, and unanimously adopted, it was:

RESOLVED: That the Board approves one (1) EDU for 285 Congo Road.

Upon a motion by Ms. Carpenter, seconded by Mr. Corson, and unanimously adopted, it was:

RESOLVED: That the Board authorizes the payment of \$124,481.27 for the bills as presented.

The meeting was recessed at 8:09 PM to executive session to review personnel matters.

The meeting was reconvened at 8:30 PM.

Upon a motion by Mr. Stauffer, seconded by Mr. Toepel and adopted by a majority vote, it was:

RESOLVED: That the Board approves continuing with the HMO Plat Pref 30/60/400 Plan as the base plan with all employees contributing \$28 per month for coverage, representing an increase in cost of 8.09% over current cost, with a buy up option to the HMO Plat Pref 20/40/250 Plan with employees paying the difference.

4 Aye (Biehl, Donovan, Stauffer, Toepel) 2 Nay (Carpenter, Corson)

The meeting was adjourned at 8:35 PM.

Respectfully submitted,

Christine L. Leister