

**A REGULAR MEETING
BERKS-MONTGOMERY MUNICIPAL AUTHORITY
DECEMBER 22, 2020**

A Regular Meeting was held via a Zoom video conference on December 22, 2020 at 7:00 PM EST. Notice that the meeting was to be held electronically was advertised in The Mercury on December 12, 2020. The following members were present:

D. Biehl	K. Corson
M. Toepel	A. Stauffer
P. Donovan	S. Carpenter

Also present:	J. Karver	G. Moser
	G. Unger	L. Christy
	K. Showalter	C. Leister

Upon a motion by Ms. Carpenter, seconded by Mr. Toepel and unanimously adopted, it was resolved to approve the minutes of the meeting held November 23, 2020.

PUBLIC COMMENT:

There was no public comment.

PLANT REPORT:

Mr. Christy presented the Plant Report. He reported on several maintenance items.

OFFICE REPORT:

Ms. Leister presented the Office Report. In January, liens will be filed for accounts that are past due 4 quarters or more and Notice of Intent to File Writ of Scire Facias will be sent for accounts that have past due balances of \$1,000 or more.

AUTHORITY MANAGER REPORT:

Mr. Moser presented the Authority Manager Report.

Mr. Moser presented a schedule of proposed meeting dates for 2021. Following discussion on the December meeting date, a schedule was accepted. The Regular Meeting of the Berks-Montgomery Municipal Authority will be held at the Administration Building, 136 Municipal Drive, Gilbertsville, PA, at 7:00 P.M. on the following dates in 2021: January 25th, February 22nd, March 22nd, April 26th, May 24th, June 28th, July 26th, August 23rd, September 27th, October 25th, November 22nd, December 21st (Tuesday). The January, February and March meetings will be held via Zoom. All meeting dates must be advertised. A resolution is required.

Mr. Moser reported the annual financial audit was completed in December by Akins Accounting. The Audit Report was received after the December Board Package was disbursed. Mr. Moser emailed the Audit Report to the Board and will review at the January 2021 meeting.

Mr. Moser reported 280 Buchert Road is being subdivided and the County is requiring the owner to insure there is sewer capacity available if and when the septic system fails for the existing dwelling. 234 Buchert Road has two EDU's because the unit was originally connected as a home and apartment but has since been renovated to be a single dwelling. The owner of 234 Buchert Road is requesting to transfer one EDU to his brother at 280 Buchert Road. A resolution is required.

Mr. Moser reported the Bill of Sale for 538 Congo Road has been signed and the line must be dedicated to the BMMA system. A resolution is required.

Mr. Moser reported he provided sewer updates for the Colebrookdale Township 537 plan to the Berks County Planning Commission. He received a similar request from the Borough of Bechtelsville after the November meeting and provided those updates as well.

Mr. Moser reported the connection to 158 Buchert Road will be completed on December 23, 2020.

Mr. Moser reported a pre-construction meeting was held on December 15, 2020 and construction is scheduled to begin on January 11, 2021 for the Ironstone Creek Streambank Stabilization project.

REPORTS OF OFFICERS & COMMITTEES:

SECRETARY:

Mr. Donovan reviewed the list of correspondence.

SOLICITOR:

Mr. Karver reported on the status of the Sewer Service Agreement and Easements for 443 Congo Road.

TREASURER:

No report.

ENGINEER:

Mr. Showalter presented the Engineers report.

Mr. Showalter reported Escrow Release Request #1 for \$17,775.00 for 158 Buchert Road was received and reviewed by SDE and he is recommending release of the funds. A resolution is required.

Mr. Showalter reported SDE has prepared preliminary plans and bid documents for the 2021 Sanitary Sewer Replacement Grant project and a temporary construction easement agreement is required. He requested authorization from the Board to proceed. A resolution is required.

Mr. Unger reported the dystor membrane will be delivered in January 2021 and installation will occur in the Spring.

RESOLUTIONS & DISCUSSIONS:

Upon a motion by Mr. Corson, seconded by Mr. Donovan, and unanimously adopted, it was:

RESOLVED: That the proposed 2021 meeting dates be the dates selected in discussion and that the schedule is advertised as required.

Upon a motion by Mr. Stauffer, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board approves the transfer of one (1) EDU from 234 Buchert Road to 280 Buchert Road.

Upon a motion by Mr. Toepel seconded by Mr. Stauffer, and unanimously adopted, it was:

RESOLVED: That the Board authorizes the acceptance of the deed of dedication for 538 Congo Road.

Upon a motion by Ms. Carpenter, seconded by Mr. Corson, and unanimously adopted, it was:

RESOLVED: That the Board approves Escrow Release Request #1 for \$17,775.00 for 158 Buchert Road.

Upon a motion by Mr. Stauffer, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board authorizes SDE to prepare bids specifications and proceed with bidding for the 2021 Sanitary Sewer Grant project and authorizes the Solicitor to create the necessary Easement agreement.

Upon a motion by Mr. Toepel, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board authorizes the payment of \$157,813.21 for the bills as presented.

The meeting was adjourned at 7:50 PM.

Respectfully submitted,

Christine L. Leister