

**A REGULAR MEETING  
BERKS-MONTGOMERY MUNICIPAL AUTHORITY  
OCTOBER 26, 2020**

A Regular Meeting was held via a Zoom video conference on October 26, 2020 at 7:00 PM EDT. Notice that the meeting was to be held electronically was advertised in The Mercury on October 17, 2020. The following members were present:

|            |              |
|------------|--------------|
| D. Biehl   | A. Stauffer  |
| P. Donovan | S. Carpenter |
| K. Corson  |              |

|               |              |            |
|---------------|--------------|------------|
| Also present: | J. Karver    | G. Moser   |
|               | G. Unger     | L. Christy |
|               | K. Showalter | C. Leister |

Upon a motion by Ms. Carpenter, seconded by Mr. Donovan and unanimously adopted, it was resolved to approve the minutes of the meeting held September 28, 2020.

**PUBLIC COMMENT:**

Mr. Wayne Rosen of Danny Jake Corp. requested Board approval of Zern Tract Phase 2. Mr. Rosen has addressed the outstanding Phase 1 issue of relocating the transformer with Met-Ed. A check for \$2,846.39 was sent to Met-Ed to get the project on their schedule.

**PLANT REPORT:**

Mr. Christy presented the Plant Report. He reported on several maintenance items.

The WET test was completed October 16, 2020 and we have verbal confirmation we passed.

The sacrificial skin on both CoMag magnetic drums needs to be replaced. Replacement is essential since one of the units is not operational. A quote was received from the original manufacturer to replace both skins at a cost of \$11,750. A resolution is required.

**OFFICE REPORT:**

Ms. Leister presented the Office Report. 14 Solicitor letters were mailed to customers that are 4 or more quarters behind. Liens will be filed if payment is not received by the November 2, 2020 due date.

**AUTHORITY MANAGER REPORT:**

Mr. Moser presented the Authority Manager Report.

Mr. Moser requested the Board ratify the action of hiring Gloria L. Bealer for the Office Specialist position. A resolution is required.

Mr. Moser reported we received the renewal notice for the employee health insurance plans. The rates for the upcoming year for the current HMO plan will increase 14.13%. The DPOS plan that was offered as the "buy up" plan is no longer being offered because the one employee that chose the plan has retired. Mr. Moser is recommending the HMO Plat Pref 30/60/400 as the new default plan, at a rate increase of 8.40%, funded 100% by BMMA and offering the current HMO Plat Pref 20/40/250 plan as an alternative with the employee contributing the difference between the two HMO plans. After further discussion, it was decided to continue the discussion in executive session following the regular meeting. A resolution is required.

Mr. Moser requested Board approval to sign the Stafy 2 sewer service agreement. A resolution is required.

Mr. Moser reported he and Keith Showalter attended a pre-construction meeting for Country View at the Douglass Township office on October 21. The solicitor has developed the sewer service agreement and Mr. Moser requested Board approval to sign the agreement. A resolution is required.

Mr. Moser reported SDE publicly advertised for bids for the Morysville MH 96 Stream Stabilization project. Bid results will be available at the November 23, 2020 meeting.

REPORTS OF OFFICERS & COMMITTEES:

SECRETARY:

Mr. Donovan reviewed the list of correspondence.

SOLICITOR:

Mr. Karver reported he prepared a sewer service agreement for the Country View project and also prepared all the necessary agreements for Zern Tract Phase 2.

TREASURER:

No report.

ENGINEER:

Mr. Showalter presented the Engineers report.

Mr. Showalter is recommending Board of Standards approval of the plan for Zern Tract Phase 2. A resolution is required.

Mr. Unger reported if the Board is interested, a demo of the GIS system can be viewed online at the November 23, 2020 meeting. The Board agreed they would like to see the demo.

Mr. Showalter reported SDE is preparing plans and specifications for bidding the Pump Station #2 grinder project.

RESOLUTIONS & DISCUSSIONS:

Upon a motion by Mr. Stauffer, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board approves replacing the sacrificial skin on both CoMag magnetic drums at a cost of \$11,750.

Upon a motion by Mr. Corson, seconded by Mr. Stauffer, and unanimously adopted, it was:

RESOLVED: That the Board ratify the action of hiring Gloria L. Bealer for the Office Specialist position.

Upon a motion by Mr. Stauffer seconded by Mr. Donovan, and unanimously adopted, it was:

RESOLVED: That the Board authorizes signing the sewer service agreement for the Stafy 2 project.

Upon a motion by Mr. Corson, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board authorizes signing the sewer service agreement for the Country View project.

Upon a motion by Mr. Corson, seconded by Mr. Stauffer, and unanimously adopted, it was:

RESOLVED: That the Board authorizes Board of Standards approval and all agreements for Zern Tract Phase 2.

Upon a motion by Mr. Corson, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board authorizes the payment of \$82,756.58 for the bills as presented.

The meeting was recessed at 8:08 PM to executive session to review personnel matters.

The meeting was reconvened at 8:32 PM.

Upon a motion by Ms. Carpenter, seconded by Mr. Corson and adopted by a majority vote, it was:

RESOLVED: That the Board approves paying the full amount for the HMO Plat Pref 30/60/400 Plan and if the employee wishes to stay with the HMO Plat Pref 20/40/250 plan the employee will be required to pay the difference for this level of coverage.

3 Aye (Carpenter, Corson, Stauffer)

2 Nay (Biehl, Donovan)

The meeting was adjourned at 8:36 PM.

Respectfully submitted,

Christine L. Leister