

**A REGULAR MEETING  
BERKS-MONTGOMERY MUNICIPAL AUTHORITY  
FEBRUARY 24, 2020**

A Regular Meeting was held at the Administration Building on February 24, 2020 at 7:00 PM, EST, with the following members present:

M. Toepel	A. Stauffer
P. Donovan	S. Carpenter
K. Corson	

Also present:

J. Karver	L. Christy
K. Showalter	C. Leister
G. Moser	

Mr. Toepel presided as Chairman.

Upon a motion by Mr. Stauffer, seconded by Ms. Carpenter and unanimously adopted, it was resolved to approve the minutes of the meeting held January 27, 2020.

**PUBLIC COMMENT:**

Adam Heimer (Adam's Royal Car Wash) addressed the Board regarding excess usage in 2019. A new reclamation system was put into operation February 2, 2020 that will decrease their fresh water consumption. Mr. Heimer requested monitoring for 3 months in lieu of paying for 7 additional EDU's. The Board agreed to monitoring for 3 months starting after the next meter read in March.

**PLANT REPORT:**

Mr. Christy presented the Plant Report. He reported on several maintenance items.

**OFFICE REPORT:**

Ms. Leister presented the Office Report.

**AUTHORITY MANAGER REPORT:**

Mr. Moser presented the Authority Manager Report.

Mr. Moser provided an update on the cell tower lease. An agreement was reached with the existing land owner prior to presenting BMMA's counter offer as discussed at the January meeting. At the present time, there is no plan to move the cell tower from its current location.

Mr. Moser reported the maintenance period for the 31 Park Lane connection has expired. The remaining escrow balance of \$3,926.30 is being returned to the property owner and is included in the list of bills.

Mr. Moser reported that Diversified Technology has committed to start building our website in late March which includes the ability to accept online payments. Diversified confirmed they were able to obtain the domain name BMMA.org for us.

Mr. Moser reported the annual usage review for commercial properties was completed. 8 properties received notification that additional EDUs were required based on their 2019 consumption levels. 4 customers have responded and requested monitoring. Below is the update to date.

Account BE156 – Trinity Lutheran Church, Bechtelsville needs 1 EDU – paid for 1 EDU.

Account Z030 – Doc Watson's, 1080 E. Philadelphia Avenue needs 8 EDUs – requested monitoring.

Account Z080 – Gilbertsville Shopping Center (Pet Value) needs 2 EDUs – transferring 2 EDUs from other store.

Account Z197 – Boyertown Children’s Center, Sweinhart Road needs 1 EDU – paying for 1 EDU with a payment plan.

Account Z111 – Fraccaro Industries needs 1 EDU – requested monitoring.

Account Z266 – Union Jacks, 373 Hoffmansville Rd. needs 1 EDU – requested monitoring, repaired some leaks in December.

Account Z199 – Adam’s Royal Car Wash, 80 Bartman Ave needs 7 EDUs – requested monitoring for 3 months.

Account Z270 – McDevitt Realty, 429 Hoffmansville Rd. needs 1 EDU – no response.

Mr. Moser provided an update on the SCADA system review. Keystone Engineering Group visited all our facilities and created a report with their findings, recommendations and cost for a full blown system. BMMA’s initial objective is to establish a basic system for process control, alarm monitoring and data monitoring with a single platform for system wide alarm calls. The initial focus will be the O2 ditch control and Pump Stations 1 and 2. Keystone will provide a cost proposal to address our initial objective. Mr. Moser and Mr. Christy visited two local municipalities, North Coventry and New Hanover, that used Keystone for their SCADA systems and they were pleased with what they saw.

Mr. Moser reviewed the annual I & I report for 2019. The Morysville collection system will continue to be the primary focus in 2020.

REPORTS OF OFFICERS & COMMITTEES:

SECRETARY:

Mr. Donovan reviewed the list of correspondence.

SOLICITOR:

Mr. Karver had no report.

TREASURER:

No report.

ENGINEER:

Mr. Showalter presented the Engineers report.

Mr. Showalter reviewed the 2019 Chapter 94 Report for West Swamp Creek. A resolution is required to approve the report.

Mr. Showalter reviewed the 2019 Chapter 94 Report for Morysville. The monthly average flow exceeded the Hydraulic Design Capacity of 0.38 MGD for several months out of the year in 2019. Mr. Showalter and Mr. Moser reviewed the Morysville Corrective Action Plan and Connection Management Plan that was developed in response to the letter received from DEP following their review of the Morysville 2018 Chapter 94 Report. During recent I & I work in Morysville, it was found that at least 40 vent caps need to be raised. A resolution is required to approve the Chapter 94 Report and Corrective Action Plan for Morysville.

Mr. Showalter reported SDE will have costs to review at the March 23, 2020 meeting from Evoqua and WesTech to replace the digester cover. Cleaning of the digester is being coordinated.

Mr. Showalter reported revised plans for the BASD Maintenance Building Project were received and reviewed by SDE. A revised Written Certification Form for attachment to the DEP Planning Module Exemption Request has been prepared to reduce the estimated sewage flow to 640 gpd. A PennDOT Highway Occupancy Permit application was submitted for the proposed lateral and has been approved. A resolution is required.

Mr. Showalter reported revised plans for the BASD Athletic Modernization Project were received and reviewed by SDE. Due to site constraints, the plans include an inside grease trap. After discussion, as per the Authority's Rules and Regulations, the Board is requiring an outside grease trap. SDE will revise the review letter.

Mr. Showalter provided an update on the 303 and 335 Gilbertsville Road Project. As requested by the Douglass Township Planning Commission, the developer is extending the proposed sewer line to Gilbertsville Road for possible service in the future to other properties. At this time, the township is not requiring residents to connect. A Written Certification Form for attachment to the DEP Planning Module Exemption Request has been prepared. A resolution is required.

Mr. Showalter reported plans for the Church Hill Farms Project were received and reviewed by SDE. Interior plumbing plans have not been received. A water meter will need to be installed on the water service line from the existing well.

**RESOLUTIONS & DISCUSSIONS:**

Upon a motion by Mr. Donovan, seconded by Ms. Carpenter, and unanimously adopted, it was:

RESOLVED: That the Board approves the West Swamp Creek 2019 Chapter 94 Report prepared by SDE.

Upon a motion by Mr. Stauffer, seconded by Mr. Donovan, and unanimously adopted, it was:

RESOLVED: That the Board approves the Morysville 2019 Chapter 94 Report prepared by SDE and the Corrective Action Plan prepared by Mr. Moser.

Upon a motion by Mr. Stauffer, seconded by Mr. Corson and unanimously adopted, it was:

RESOLVED: That the Board approves the revised Written Certification Form for attachment to the DEP Planning Module Exemption Request for the BASD Maintenance Building Project.

Upon a motion by Ms. Carpenter, seconded by Mr. Stauffer, and unanimously adopted, it was:

RESOLVED: That the Board approves the Written Certification Form for attachment to the DEP Planning Module Exemption Request for the 303 and 335 Gilbertsville Road Project.

Upon a motion by Mr. Stauffer, seconded by Mr. Corson, and unanimously adopted, it was:

RESOLVED: That the Board authorizes the payment of the bills as listed in these minutes.

The meeting was adjourned at 8:42 PM.

Respectfully submitted,

Christine L. Leister